

**Minutes of Pre-Bid meeting on “EoI for Selection of Third Party Monitoring for Monitoring, Evaluation, Learning & Documentation (MEL&D) under WDC-PMKSY 2.0” held on 21<sup>st</sup> January, 2023 at 11:00 am at the Conference Hall, 4<sup>th</sup> floor, R.G. Baruah Road, Guwahati- 5**

**List of the Officials present in the meeting is annexed herewith.**

At the outset the objective of the meeting was briefed by the Finance Officer of SLNA, WDC-PMKSY, Assam. He mentioned about the WDC-PMKSY 2.0 projects and how Third parties are going to monitor and evaluate the projects in district level. He also mentioned that the Expression of Interest has already been published on 10<sup>th</sup> January, 2023 in Govt. e-procurement portal and the Bid starting date is from 23<sup>rd</sup> January, 2023 to 30<sup>th</sup> January, 2023. Further, IT Programmer, SLNA, WDC-PMKSY, Assam desired to know about the queries from the interested bidders.

2. Regarding the EoI published by SLNA, Assam, following *queries* are raised during the process:

- Most of the bidders present at the Pre-bid meeting requested to extend the duration of the bid for at least 1 week in order to prepare and meet the documents like CA certificate, Power of Attorney etc. which will have to be freshly prepared in view of the EoI notice requirements as in the last week of January’23 there will be only 2(two) working days and it will be pretty tough to arrange the legal document within this short span of time.
- AFC India Ltd. raised a query regarding the EMD value. As per the Public Procurement Policy for MSMEs order, 2012 under section 11 of MSMED Act, 2006, registered MSEs should be exempted from submitting EMD value.
- Bidders also requested to take EMD value (if applicable) in the RFP stage instead of EoI stage.
- As per the Clause 3.3.2 (a), the tender processing fees must be submitted through online or via Demand Draft. Bidders requested to furnish the proper address if payment to be done through DD.
- In case of Annexure 3: CA Certificate , the Bidders first wanted to submit the softcopy of the document within the bid period as Chartered Accountants of some of the agencies are staying outside Guwahati , so it is time consuming process to collect & submit the original hard copies in limited time.

3. As per the queries raised by the bidders, the SLNA Committee *suggested* the followings:

- **The Bid submission period** cannot be extended as decided by the Committee.
- As per General Financial rule (GFR) 2017 Rule 170, the **EMD value can be exempted** for the MSME registered agencies. A **Corrigendum** will be published on <http://assamtenders.gov.in> as well as in SLNA website <http://slnaiwmpassam.gov.in/>

- Concerning the EMD value deposited in RFP stage instead of EoI stage, IT Programmer, SLNA consulted with the e-procurement specialist from ASPIRe and assured that the **EMD value won't be taken in the EoI stage** which will be reflected in e-portal by today itself.
- Regarding Annexure 3: CA Certificate, the Finance & Accounts Officer, Soil Conservation Deptt., Govt. of Assam suggested to **send the softcopy to SLNA**, whereas the **original hardcopy of the same must be submitted on or before 06.02.2023**.
- As per Clause 3.3.2 (a), it is suggested to pay the **Tender Processing fees only through online** option available at e-Procurement portal i.e., <http://assamtenders.gov.in>

After threadbare discussion, it is advised to complete the EoI process smoothly by resolving the issues and submit the Bid on the specified time. The meeting ended with vote of thanks from the Chair.

  
**Smt Pallabi Phukan**

Addl. Secretary to the Govt. of Assam,  
Soil Conservation Deptt. Assam &  
CEO, SLNA, WDC-PMKSY, Assam  
(Chairman)

  
**Shri Monidip Chutia**

Joint Director (H.Q), Soil Conservation  
Directorate, Assam &  
TE (Agri), SLNA, WDC-PMKSY, Assam  
(Member)

  
**Shri B. N. Sarma**

Finance Officer  
SLNA, WDC-PMKSY, Assam  
(Member)

  
**Shri S. K. Dora**

Finance & Accounts Officer  
Soil Conservation Directorate, Assam  
(Member)

  
**Smt Chandrali Sarma**

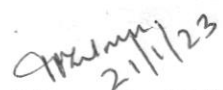
IT Programmer  
SLNA, WDC-PMKSY, Assam  
(Member)

Memo No.SLNA/WDC-PMKSY/45/2022/307

Dated Guwahati the 21<sup>st</sup> January, 2022

Copy to:-










1. P.S to Additional Chief Secretary to the Govt. of Assam, Soil Conservation Department etc. and Chairman, SLNA, WDC-PMKSY, Assam, Dispur, Guwahati-6.
2. E-procurement portal.
3. Guard file.

  
**Chief Executive Officer**  
SLNA,WDC-PMKSY,ASSAM

Attendance Sheet

Pre-Bid Meeting

(No: SLNA/WDC-PMKSY/45/2022/265 dated:10/01/2023)

Sl. No.	Name of Bidder/ Representative of the Bidder	Contact Number	Signature
1.	Deloitte Touche Tohmatsu India LLP / Samudra Mukherji	9830895496	
2.	Deloitte - Mousmik LAHARI MANAGER.	9620797629	
3.	NEDFi - Dr. Tulika Devi	9864261104	
4.	TERI - Premananda Naha	9864337625	
5.	TERI - Dr. Naba Kr Goswami	9435115210	
6.	TERI - Dr. Ashish Kar.	9954690697	
7.	AFC India Ltd. Jayanta Kr. Chakraborty	9864068520	
8.	Nansini Das Grant Thornton	8638350565	
9.	Prithviraj, M. Das ASSOCIATE CONSULTANT NABCONS, GUWAHATI	8011480745	
10.	KUNAL SHARMA CONSULTANT CIVIL NABCONS, GUWAHATI	7002469294	