

**Minutes of the Meeting of SLNA,WDC-PMKSY,Assam held on
7th January, 2022 at the Conference Hall, 4th floor, Office of the Directorate
of Soil Conservation, Assam Guwahati-5**

List of the Members and other officials present in the meeting is annexed herewith.

Smt. Pallabi Phukan, ACS, Additional Secretary to the Govt. of Assam, Soil Conservation Department and Chief Executive Officer, SLNA, WDC-PMKSY, Assam chaired the meeting and welcomed all the participants.

CEO, SLNA informed the house that a Steering Committee Meeting on Watershed Development Component of Pradhan Mantri Krishi Sinchayee Yojana (WDC-2.0) was held on 4th January, 2022 under the Chairmanship of Secretary, DoLR in the NBO Building, Nirman Bhavan, New Delhi and it was advised all UTs / States to prepare Detail Project Report (DPR) for WDC 2.0 within 15th February,2022. In this regard, CEO, SLNA called this meeting for preparation of DPR by all the Project Managers of WDCs, Assam.

1. Recasting weightage and Land use pattern in PPR

In the Steering Committee meeting held on 4th January,2022 at New Delhi, it was advised to recheck and reassess of weightage in the PPRs of Darrang-2, Goalpara-2, Morigaon-1, Nagaon-1 and Hojai-1 as cumulative weightage of these projects are less than 75% and Land Use Pattern in the PPR of Korajhar-1, Udalguri-1, Tinsukia-1, Lakhimpur-1, Majuli-1, Karbianglong-1 & 2, West Karbi Anglong-1, Sonitpur-1, Nagaon-1, Morigaon-1, Hojai-1, Nalbari-1, Barpeta-1, Bongaigaon-1, Baksa-II, Kamrup M-1 and Bishwanath-1 may be recast. In this regard, the CEO, SLNA directed the respective Project Managers to recheck the weightage and Land Use pattern as per norms in the PPR and submit the hard copies to SLNA on or before 13th January, 2022.

2. Discussion on preparation of DPR

The CEO, SLNA advised all the Project Managers to start the preparation of DPR immediately in uniform format with GIS based planning and submit the DPR on or before 15th February, 2022 for onward submission to DoLR, Gol. The CEO, SLNA requested all the Project Managers to maintain proper PRA exercise during the preparation of DPR. It is also advised that during the selection of schemes/activities in the watershed areas it is mandatory to incorporate with GPDP plan so that the selected schemes/activities won't be changed during the project implementation period as per DPR.

3. Discussion on formation of Micro Watershed Committee

At the time of formation of Micro Watershed Committee it is advised to maintain the norms under WDC 2.0 Guideline.

4. Discussion on Participatory rural appraisal (PRA)

The CEO, SLNA directed all the Project Managers to perform PRA exercise in every villages of the selected watershed areas.

5. Discussion on selection of Activities in watershed areas

On selection of activities in watershed areas, the CEO, SLNA instructed all the Project Managers to follow the WDC 2.0 guideline and advised to select all the schemes/activities through PRA exercise by organizing Gaon Sabha and collect GPS coordinates in Decimal Degrees format of every selected schemes/activities.

6. Discussion on Agreement with all projects managers

The CEO, SLNA directed to all the Project managers to sign a MoU with SLNA before the starting of the project. It is also advised to sign a MoU between Project Managers and Project Implementing Agency (PIA), Project Implementing Agency (PIA) and Watershed Committee before implementation of the scheme.

7. Transfer of completed activities to user group / GP

The CEO, SLNA directed all the Projects Managers to transfer all the completed Activities / activities under Batch-I to Batch-IV to the User Groups/GP and submit a report to SLNA at the earliest.

8. Utilization of WDF Fund

For Utilization of WDF fund, the CEO, SLNA advised all the Project Managers to prepare proper Action Plan on Utilization of WDF fund and submit the same to SLNA with plan and estimates.

9. Utilization of Batch-IV administrative head and booking of funds in cashbook and MIS.

The fund released as per Sanction Order No. SLNA-298/2014/297 dated 28th December, 2021 has to be utilized at WCDC level and book the expenditure in Cashbook under Batch-IV projects only.

10. Setup of WCDC Office at district level

The CEO, SLNA suggested all the Project Managers to identify the WCDC office in all districts of Assam for smooth functioning of the project works under WDC 2.0.

11. Recruitment of WDC Staff at District level

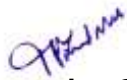
The CEO, SLNA suggested all the Project Managers to fill up the vacancy of Data Entry Operator and Accountant of the districts and recruit a Subject Matter Specialist/Technical Expert with the Chairmanship of Chairman WDC in the project allocated districts.

12. Any other with discussion with chairperson

The CEO, SLNA directed all the Project Managers to prepare and submit the DPR by 15th February, 2022 and also informed that in the Steering Committee meeting held on 4th January, 2022 at New Delhi, it is requested to increase afforestation and plantation activities as per Guideline WDC 2.0. In this regard, it is advised to all the Project Managers to take plantation schemes carefully with proper maintenance for at least 3 years in the WDC 2.0 project.

At the end of the meeting it is directed to all the Project Managers in respect of taking and handing over charges of Project Managers, without prior approval of the SLNA, WDC-PMKSY, Assam no Project Manager is allowed to handover / takeover of charge of the Project Manager.

The Meeting ended with vote of thanks from the Chair.


Chief Executive Officer
SLNA, WDC-PMKSY, ASSAM
&
Addl. Secretary to the Govt. of Assam
Soil Conservation Deptt. Dispur

Memo No.SLNA-19/2012/

Dated Guwahati the 10th January, 2022

Copy to:-

1. The P.S to Principal Secretary to the Govt. of Assam, Soil Conservation Department etc. and Chairman, SLNA, WDC-PMKSY, Assam, Dispur, Guwahati-6.
2. All PMs for favour of information & necessary action.
3. Guard file.

Chief Executive Officer
SLNA, WDC-PMKSY, ASSAM
&
Addl. Secretary to the Govt. of Assam
Soil Conservation Deptt. Dispur