

Minutes of the Review Meeting on Progress of WDC-PMKSY 2.0 held on 4th
March, 2022 at the Office Chamber of CEO, SLNA, Bhumi Sangrakshan
Bhavan, Assam Guwahati-5

A Video Conference (VC) was held on 4th March, 2022 under the Chairmanship of Smt. Pallabi Phukan, ACS, Additional Secretary to the Govt. of Assam, Soil Conservation Department etc. and Chief Executive Officer, SLNA, WDC-PMKSY, Assam to review the Progress of WDC-PMKSY 2.0 in districts. Concerned Divisional Officers cum Project Managers and other officials of districts participated in the video conference. The list of participants is enclosed as **Annexure**.

2. The CEO welcomed all the participants at the beginning of the meeting. Referring to the submission of DPR by Lakhimpur, the CEO expressed her desire to all other districts to submit all DPRs by 09.03.2022.

Mentioning the requests of some Project Managers regarding nomination of Departmental Officers as Project Leader of WDT, the CEO cleared that the instruction already issued on this matter *vide* letter No SLNA-05/2022/34 should strictly be followed.

3. Thereafter, the Technical Expert (Agri), SLNA suggested all districts to maintain the following points while submitting DPRs:-

- i. GPS Points should be mentioned against all field-based Activities (EPA, NRM, NRM-Governance, etc.)
- ii. All Tables to be filled up with relevant information.
- iii. Summation of the Tabulated Data to be properly done in all cases.
- iv. Sources of all Ancillary Data should be mentioned clearly for each table.
- v. Details of Satellite Data being used for generating GIS Maps should clearly be mentioned. This information will be required for onward monitoring activities.
- vi. DTP Work should be done professionally

Soft Copies to be submitted along with draft DPRs for scrutiny:

- i. Images of Village wise Baseline Survey (Signed Page only. Name of the village should be on the top of the page)
- ii. Images of Village wise a) Social Map, b) Resource Maps prepared during PRA exercise (signature of the officer conducted PRA should be there)
- iii. Photographs taken during PRAs and Committee Formation (Banner & Participants should be visible)
- iv. Shape files of all GIS Maps included in the DPR.

Further, the Technical Expert (Agri) also mentioned that as per **Clause No. 7.1.6 & 19.1.2** of the WDC-PMKSY 2.0 Guidelines, the DPR should be based on the following GIS layers:-

- i. Administrative boundaries (District, Project, MWS, Villages)
- ii. Land-Uses/Land Cover (LU&LC)
- iii. Soil map
- iv. Digital Elevation Model (DEM).
- v. Slope layer
- vi. Contour map
- vii. Flow accumulation map
- viii. Drainage map
- ix. Geographic/Topographic map

- x. Hydrological maps (ground water table/ aquifer, run-off, ground water discharge, soil erosion, Soil PH)
- xi. Geology map
- xii. Meteorological Map
- xiii. Crop suitability map.
- xiv. Nutrient map
- xv. Baseline information (Socio Economic)
- xvi. Combination of pre-existing structures (existing water harvesting structures, water bodies, wells, etc.) map,
- xvii. Proposed Intervention Map

All these thematic layers are to be superimposed on administrative boundaries and geo-referenced digitized cadastral map.

4. Districts wise discussions are as follows:

- i. **Baksa** assured to submit the DPR by 8th March, 2022. The Project Manager informed that due to Municipality election in the district, the approval for Entry Point Activity (EPA) and Capacity Building (CB) Action plan is pending. Although, Project Manager assured to submit it by 9th March, 2022.
- ii. **Barpeta, Bongaigaon and Dhubri** informed that they will be submitting DPRs by 7th March, 2022. Project Manager also stated that the EPA & CB Action plan is pending at DC level due to upcoming Municipality Election. The Divisional Officer unable to finalize the date of submission of Action Plan. In this regard, the CEO, SLNA fixed a date i.e. 9th March for submission of the Action Plan for those districts.
- iii. **Cachar, Hailakandi** assured to submit DPRs by 9th March, 2022 and Action plan for EPA & CB by 8th March, 2022.
- iv. **Chirang** will be submitting the DPR and Action plan for EPA & CB by 8th March, 2022 as 80% of the preparation is completed till date.
- v. **Darrang** informed that the Action plan is pending at DC level for approval, therefore Divisional Officer confirmed to submit the Action plan as well as DPRs by 8th March, 2022.
- vi. **Dhemaji** told that EPA & CB Action plan is in progress state, due to which district may submit the Action plan by 10th March, 2022 and DPR will be submitted by 8th March, 2022.
- vii. **Dibrugarh, Tinsukia**: The Divisional Officer mentioned that preparation of Action plan of EPA & CB and DPR preparation are under process. The CEO instructed the Project Manager to submit all positively by 10th March'2022.
- viii. **Dima Hasao** has prepared the DPR and Action plan for EPA & CB and assured to submit it on 10th March, 2022 and 9th March, 2022 respectively.
- ix. **Golaghat** stated that after taking the approval from DC, Golaghat which is pending at DC level, the Project Manager assured to submit the Action Plan and DPR to SLNA by 9th March, 2022.
- x. **Goalpara, Kamrup** pledged to submit the DPR by 9th March and Action Plan for EPA & CB by 10th March, 2022.
- xi. **Jorhat, Sivsagar** informed that the EPA & CB Action plan for Jorhat district has already submitted to DC while Sivsagar Action Plan is yet to be submitted. In this regard, the Divisional Officer expressed to submit the Action plan for both the

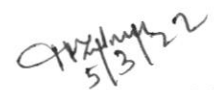
districts by 9th March, 2022. He assured to submit the DPRs for both districts also by 9th March, 2022.

- xii. **Karbi Anglong:** The Project Managers of Karbi Anglong district will pledge to submit the DPRs by 9th March, 2022 and Action plan for EPA & CB will be submitted by 7th March, 2022.
- xiii. **Lakhimpur:** The CEO instructed the Project Manager to resubmit the Project Manager following all the points explained by the TE while submitting the DPR. The Project Manager assured to submit EPA & CB Action plan by 10th March, 2022.
- xiv. **Majuli** informed that after taking the approval from DC, the Divisional Officer assured to submit the Action Plan and DPR to SLNA by 8th March, 2022.
- xv. **Nalbari** confirmed to submit the DPR as well as the EPA & CB Action plan by 7th March, 2022.
- xvi. **Nagaon, Morigaon & Hojai:** the Project Manager informed that the DPR for morigaon & hojai will be submitted by 8th March, 2022 and Nagaon by 10th March, 2022. Also for all the districts, he assured to submit the Action plan by 9th March, 2022.
- xvii. **Sonitpur** submit the DPR by 8th March, 2022 and the EPA & CB Action plan by 9th March, 2022.
- xviii. **Udalguri** informed to submit the DPR by 8th March, 2022 and the EPA & CB Action plan by 10th March, 2022.
- xix. **West Karbi Anglong** ensured to submit the DPR by 9th March, 2022 and Action plan for EPA & CB will be submitted by 9th March, 2022.

5. Thereafter System analyst (IT) took up the agenda items along with some specific issues with districts and in view of that, he suggested the following actions:
- i. Fund under Administrative Overhead for Batch-IV projects must be utilized within 15th March, 2022 and balance amount should be returned to SLNA after 15th March, 2022.
 - ii. Fund under Entry Point Activity (EPA) & Capacity Building (CB) of WDC-PMKSY 2.0 have to be utilized within 15th March, 2022 for onward submission of proposal for 2nd tranche to DoLR, Gol.
 - iii. The Project Managers who have already got the approval of Action Plan for EPA & CB are advised to start the EPA works immediately.
 - iv. The Project Managers are asked to submit the approved Action Plan by Chairman, WDC by 8th March, 2022.

6. While concluding the meeting, the CEO, SLNA once again directed all the Project Managers to submit the DPR and Action plan for EPA & CB by 9th March, 2022. The CEO added that after submitting DPR, Action plan etc. only, the SLNA can submit the proposal for 2nd Tranche. CEO also mentioned that an Operational guideline will be released by SLNA very soon.

The meeting ended with a Vote of Thanks from the chair.



Chief Executive Officer
SLNA, WDC-PMKSY, ASSAM &
Addl. Secretary to the Govt. of Assam
Soil Conservation Deptt. Dispur

Memo No.SLNA-19/2012/478-A

Dated Guwahati the 5th March, 2022

Copy to:-

1. P.S to Principal Secretary to the Govt. of Assam, Soil Conservation Department etc. and Chairman, SLNA, WDC-PMKSY, Assam, Dispur, Guwahati-6.
2. All PMs for favour of information & necessary action.
3. Guard file.


5/3/22
Chief Executive Officer
SLNA, WDC-PMKSY, ASSAM
&
Addl. Secretary to the Govt. of Assam
Soil Conservation Deptt. Dispur

Annexure

Sl. No.	List of Officials	
1	Addl Secretary to the Govt of Assam, Soil conservation Deptt. And CEO, SLNA	Smt. Pallabi Phukan, ACS
2	Joint Director(HQ),Soil Conservation directorate and Technical Expert (Agri)	Shri Monidip Chutia
3	System anayst(IT),SLNA	Samiul Hoque
4	GIS Expert,SLNA	Pranab Jyoti Kalita
5	IT Programmer,SLNA	Chandrali Sarma
6	Baksa	Smt. Deepanjali Brahma
7	Udalguri	
8	Barpeta	
9	Bongaigaon	Shri Niranjan Saikia
10	Dhubri	
11	Cacher	
12	Hailakandi	Shri Khambatam Singh
13	Chirang	
14	Darrang	Shri Simanta Talukdar
15	Dhemaji	Smt. Tapashi Kalita
16	Dibrugarh	Shri Akhter Hussain
17	Tinsukia	
18	Nalbari	
19	Dima Hasao	Shri Khupjang DOUNGEL
20	Golaghat	Shri Sultan Jahidur Rahman
21	Majuli	
22	Jorhat	Shri Prasanna Mudai
23	Sivasagar	
24	Kamrup	Shri Pradip Dutta
25	Goalpara	
26	West Karbi Anglong Hamren	Shri Robin Choudhory
27	Karbi Anglong	Shri Chandan Ranjan Das
28	Kokrajhar	Shri Padmadhar Mili
29	Lakhimpur	Shri Jitu Mani Talukdar
30	Morigaon	Shri Sidhartha Chaliha
31	Nagaon	
32	Hojai	
33	Sonitpur	Shri Ramen Saikia