

**Minutes of the SLNA Staff Meeting on Progress of WDC-PMKSY 2.0 held on
7th June, 2022 at the Office Chamber of CEO, SLNA, Bhumi SangrakshanBhavan,
Assam Guwahati-5**

Smt. Pallabi Phukan, ACS, Additional Secretary to the Govt. of Assam, Soil Conservation Department etc. and Chief Executive Officer, SLNA, WDC-PMKSY, Assam chaired the meeting and welcomed all the officials of SLNA, Assam and start the meeting as per the agenda.

Agenda Points	Observation	Remarks
1. DPR Scrutiny	DPR scrutiny is going on at SLNA as per the given schedule.	The process should be completed by 8 th June,2022.
2. District-Wise Expenditure	As per PFMS, Expenditure as on 6 th June, 2022 was 9.76 Cr and Unspent Balance was 2.20 Cr. Barpeta, Goalpara, Hojai, Jorhat, Karbi Anglong, Baksa, Morigaon, Nagaon and Sonitpur have more than 10Lakhs of Unspent Balance.	All Project Managers are directed to expedite the expenditure by SLNA which will be reviewed on 13 th June, 2022
3. Statutory Audit	Statutory Audit has already conducted in the following districts: Goalpara, Kamrup, Kamrup(M), Dibrugarh and Tinsukia.	Other districts are advised to complete the audit as per the given schedule.
4. Collection and compilation of Vouchers from Districts	The Vouchers submitted form the following districts as on 6 th June,2022: Chirang, Dibrugarh, Tinsukia, Barpeta, Dhubri, Bongaigaon, Karbi Anglong, Kamrup, Goalpara, Dhemaji, Cachar, Hailakandi, Darrang, Kokrajhar.	Others are advised to submit by 9 th June, 2022.
5. Committee Formation	WCDC formation has done at all districts except Morigaon and Nagaon no districts have submitted the minutes of the meeting of WCDC to SLNA till date. Regarding constitution of WDT, Nagaon, Morigaon and Hojai have submitted the name of WDT leader to SLNA.	The district who have not conducted the meeting on WCDC should conduct the meeting at district level and minutes should send to SLNA on or before 18 th June, 2022. Project Manager, Nagaon division is directed to constitute the whole team of WDT immediately with intimation to SLNA.

	Except Nagaon district, all other districts have constituted Procurement Committee.	Project Manager, Nagaon directed to constitute Procurement Committee immediately.
6. Recruitment of Accountant and Data entry Operators	Conferring the present position of the Accountant and Data Entry Operator, following are the districts which have the vacant position as on 6 th June,2022: Chirang , Kokrajhar, Udalguri, Tinsukia, majuli, West Karbi Anglong, Kamrup, Goalpara, Morigaon, Nagaon, Hojai, Barpeta, Bongaigaon and Dhubri.	All Project Managers are advised to complete the Recruitment Process immediately.
7. Technical Sanction for Estimation of EPA works	As on 6 th June,2022 , Chirang, Kokrajhar, Udalguri, Dhemaji, Lakhimpur, Golaghat, Karbi Anglong (Diphu), West Karbi Anglong, Sonitpur, Cachar, Hailakandi, Dima Hasao, Kamrup, Goalpara, Barpeta, Morigaon, Nagaon and Hojai districts have submitted the Technical Sanction of EPA to SLNA.	Other districts are directed to submit the Technical Sanction by 10 th June, 2020.
8. Amrit Sarovar	All districts have submitted information about the activity under Amrit Sarovar to SLNA as on 6 th June, 2022.	
9. Geo-tagging	It has come to the notice that, during the geo-tagging of the new generation WDC-PMKSY 2.0 projects, sometime the accurate information is missing in the geo-tagging photographs.	CEO advised to take photographs with accurate GPS point, Proper signboard with all details of the scheme etc. for further uploading in Bhuvan Portal whenever needed.
10. Livelihood	Refer the letter No: SLNA/WDC-PMKSY/48/2022/1 dt. 10 th May,2022. No district have submitted the Action Plan under Livelihood Activity.	All Project Managers are directed to submit the Action Plan under Livelihood immediately to SLNA.

11. SIRD Training	As per the Letter No.SLNA-22/2018/102 dt. 27 th May, 2022, Chirang, Kokrajhar, Dibrugarh, Tinsukia, Lakhimpur, Karbi Anglong (Diphu), West Karbi Anglong, Sonitpur, Cachar, Hailakandi, Darrang, Dima Hasao, Kamrup, Goalpara, Morigaon, Nagaon, Hojai, Nalbari, Barpeta, Bongaigaon and Dhubri districts have submitted the name of the participants to SLNA.	Project Managers of Baksa, Udalguri, Dhemaji, Jorhat, Sivsagar, Majuli, Golaghat, Karbi Anglong(kohora) are advised to submit the participants name on or before 10 th June, 2022.
12. MoU between SLNA with PIA and PIA with Watershed Committee	As per the WDC-PMKSY 2.0 guideline, a MoU between SLNA with PIA and PIA with WC must be made.	The MoU between SLNA with PIA and PIA with WC have to be made within the month of June, 2022

Additionally, CEO, SLNA also addressed the followings:

- The **proposal for release of 1st Tranche has to be submitted to DoLR, GoI by 8th June, 2022.**
- It was observed that many Districts are yet to take up actions on several matters. If all the **above mentioned activities are not achieved by the district then the fund for the next tranche won't be released for that particular district.**
- The **minutes of the DISHA meeting** held at districts must be submitted to SLNA regularly.
- Districts should have **conduct a quarterly meeting** with the chairman, WCDC alongwith the committee members.

CEO desired to meet with the officials of SLNA again **on 28th June, 2022** to review the progress of above mentioned issues.

The meeting ended with a Vote of Thanks from the chair.

Arzjmu
8/6/22

Chief Executive Officer

SLNA, WDC-PMKSY, ASSAM &
Addl. Secretary to the Govt. of Assam
Soil conservation Deptt., Dispur
Dated Guwahati the 8th June, 2022

Memo No.SLNA-19/2012/501

Copy to:-

1. P.S to Principal Secretary to the Govt. of Assam, Soil Conservation Department etc. and Chairman, SLNA, WDC-PMKSY, Assam, Dispur, Guwahati-6.
2. Project Managers for favour of information & necessary action.
3. Guard file.

Arzjmu
8/6/22

Chief Executive Officer

SLNA, WDC-PMKSY, ASSAM